



**Call-In Request Form**

<p><b>Decision to be called in</b></p>	<p>APPROVAL OF SOUTH WEST DEVON WASTE PARTNERSHIP - FINAL BUSINESS CASE FOR THE PROCUREMENT OF WASTE TREATMENT SERVICES</p>
<p><b>Decision made by:</b></p>	<p><input type="checkbox"/> Cabinet</p>
<p><b>Date decision was made</b></p>	<p>07/02/2011</p>
<p><b>Are you calling the decision in because you believe it to be outside of the Budget or Policy Framework</b></p>	<p>NO</p>
<p><b>Reasons for the Call-In</b></p>	<p>The decision taker failed to take into account relevant factors:-</p> <ul style="list-style-type: none"> <li>• The Cabinet did not examine the business case in Part II which would allow consideration of the financial information, in a confidential forum. Instead the Cabinet took the decision on the basis of redacted reports from the South West Devon Waste Partnership, which has meant that the financial business case was not tested and proven by the Cabinet prior to them taking the decision.</li> <li>• The Cabinet failed to consider alternative options for the procurement of waste treatment services. The cabinet papers contained the viability of the incineration option against the option of doing nothing but Landfill and therefore failed to consider alternative options such as anaerobic digestion or a mixture of incineration, increased alternative recycling initiatives and anaerobic digestion.</li> </ul>

**Signatures** To be valid **THREE** Members must support the request. All three Members should sign the form *OR* all three Members should e mail the Democratic Support Section ([democratic.support@plymouth.gov.uk](mailto:democratic.support@plymouth.gov.uk)) expressing their support for the call-in. In this case, the form should be completed and attached to all of the e-mails.



Call-In Request Form with Explanatory Notes and template

<p><b>Decision to be called in</b></p>	<p>Give a brief description of the decision to be called in. If it was a Cabinet decision refer to the title of the report. It is important to be accurate and clear to ensure there is no confusion about which decision you wish to call-in.</p>
<p><b>Decision made by:</b></p>	<p> <input type="checkbox"/> The Cabinet or  <input type="checkbox"/> A Cabinet Member or  <input type="checkbox"/> Executive decision made under joint arrangements         </p>
<p><b>Date decision was made</b></p>	<p>Date of the Cabinet meeting or the date the decision was authorised by the Cabinet Member</p>
<p><b>Are you calling the decision in because you believe it to be outside of the Budget or Policy Framework</b></p>	<p>Yes/No - If yes state the reasons why you believe it to be outside the Budget or Policy Framework in the reasons section below</p>
<p><b>Reasons for the Call-In</b></p>	<p>For the call-in to be valid you must state the reasons why it is being made. The more information you can give the better. This will help to ensure that when a meeting is arranged to consider the call-in your concerns are properly considered and that the Cabinet Member can attend the meeting prepared to answer the questions you want to ask.</p> <p>The reason for call in must fall within the remit of one or more of the following categories:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The process by which the decision was made was deficient in some way. e.g. did the decision maker neglect to consult people who should have been consulted?</li> <li><input type="checkbox"/> The decision maker failed to consider alternative courses of action</li> <li><input type="checkbox"/> The decision taker failed to take into account relevant factors</li> <li><input type="checkbox"/> The decision was wrong in law or fact– the call in form must state why</li> </ul>

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**Signatures of THREE Members**

Name	Signature
1. TUDOR EVANS	
2. M-COOK	
3. Nicky Williams	

Contact Details:	
Name of councillor to be contacted if there are any difficulties or questions.	

**Notice of call-in for non-urgent decisions -**

- (i) must be received in the Democratic Support Section by 4.30 p.m. on the 5<sup>th</sup> working day after Members have been notified that the decision has been made;
- (ii) can be submitted to the Democratic Support Section or by using the on-line form which should be e-mailed to [democratic.support@plymouth.gov.uk](mailto:democratic.support@plymouth.gov.uk)